



BUSINESS ASSESSMENT INFORMATION

(Please answer the following questions regarding your business. If you are unsure of some questions, we will review them with you when we meet)

Business name: _____ (per incorporating documents)

Trade name: _____ (if applicable)

Address: _____ Branches/Offices: _____

(Head Office) _____

Office) _____

Nature of business: _____

Principal Contact: _____

Phone: _____ Cellular: _____ Fax: _____

e-mail: _____

Type of business: Sole Proprietor Partnership Incorporated

If applicable, please list the Partners or Board of Directors for your business and shares owned.

_____ (%)

_____ (%)

_____ (%)

Business Number: _____

Business operated from _____ to _____
(dd/mm/yy) (dd/mm/yy)

HST number: _____ Date of last HST return: _____
(dd/mm/yy)

Last year tax return filed _____. Status of outstanding return(s) _____

Please attach the following documents (or complete the Assets page that follows)

- Past 2 years Balance Sheet & Income Statement
- Current list of Accounts Receivable
- Current list of Inventory
- Current list of Fixed Assets

BUSINESS ASSETS

TYPE OF ASSETS	DESCRIPTION	ESTIMATED VALUE	LIEN HOLDER
CASH ON HAND			
CASH IN FINANCIAL INSTITUTION			
FURNITURE			
MACHINERY, EQUIPMENT			
RRSP's, RESP's, CASH SURRENDER VALUE OF INSURANCE POLICIES			
INVESTMENTS			
REAL PROPERTY (please include Assessment Account #) Building _____ Land _____	(Please provide address as well as description of property)		
VEHICLES – please list (provide make, model, year) _____ _____ _____ _____ _____ _____ _____	Serial # Serial # Serial # Serial #		
ESTIMATED TAX REFUND			
OTHER ASSETS			

BUSINESS LIABILITIES

Creditor Name <small>(please include complete mailing address with postal code)</small>	Office use only	Account #	Purpose of Loan	Date Acct Opened <small>(dd/mm/yy)</small>	Total Amount Payment/month
					\$
					\$ _____/mo
					\$
					\$ _____/mo
					\$
					\$ _____/mo
					\$
					\$ _____/mo
					\$
					\$ _____/mo
					\$
					\$ _____/mo
					\$
					\$ _____/mo
					\$
					\$ _____/mo
					\$
					\$ _____/mo
					\$
					\$ _____/mo

TRANSACTIONS

	APPLICANT	
HAVE YOU DISPOSED OF / TRANSFERRED ANY INVENTORY IN THE LAST 12 MONTHS FOR LESS THAN FAIR MARKET VALUE? DETAILS	Y	N
HAVE YOU MADE ANY EXCESS PAYMENTS TO CREDITORS IN THE LAST 12 MONTHS? DETAILS	Y	N
HAVE YOU HAD ANY ASSETS SEIZED BY CREDITORS IN THE LAST 12 MONTHS? DETAILS	Y	N
HAVE YOU SOLD / DISPOSED OF / TRANSFERRED REAL ESTATE IN PAST 5 YEARS? DETAILS	Y	N
HAVE YOU MADE GIFTS TO RELATIVED PARTIES OVER \$500.00 IN PAST 5 YEARS? DETAILS	Y	N
HAVE YOU MADE ARRANGEMENTS TO CONTINUE TO PAY ANY CREDITORS? DETAILS	Y	N
HAVE YOU BEEN OR ARE YOU INVOLVED IN CIVIL LITIGATION FROM WHICH YOU MAY RECEIVE MONIES OR PROPERTY? DETAILS	Y	N
DO YOU EXPECT TO RECEIVE ANY SUMS OF MONEY WHICH ARE NOT RELATED TO YOUR NORMAL INCOME, OR ANY OTHER PROPERTY WITHIN THE NEXT 12 MONTHS? DETAILS	Y	N

BANK ACCOUNT INFORMATION

BANK

ADDRESS

ACCOUNT NUMBER

Signing Officers:

BANK

ADDRESS

ACCOUNT NUMBER

Signing Officers:
